

# NetPrintShip Shipping Form

To save time on preparing your shipment, please complete the attached form and either print it out and take it with you, or email it to one of the following email addresses based on your location:

Etobicoke, Ontario: [info@netprintship.com](mailto:info@netprintship.com)

Thornhill, Ontario: [netprintship@gmail.com](mailto:netprintship@gmail.com)

Winnipeg, Manitoba: [keith@netprintshipwin.ca](mailto:keith@netprintshipwin.ca)

To send the file by email, please download the PDF, and ensure you have adobe acrobat installed (<https://acrobat.adobe.com/ca/en/acrobat/pdf-reader.html>). Once you have the PDF open in Acrobat, complete the form and save it by selecting:

File > Save As > Select a location to save > Give the file a name (either the sender's or receiver's)

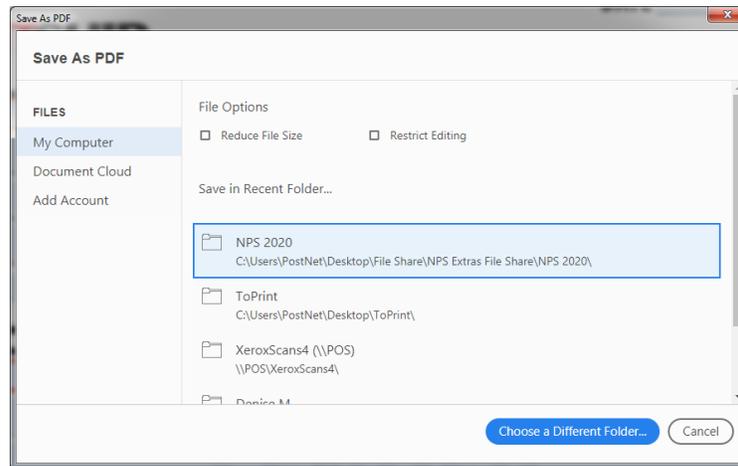


Figure 1 - Choosing a location to save the file

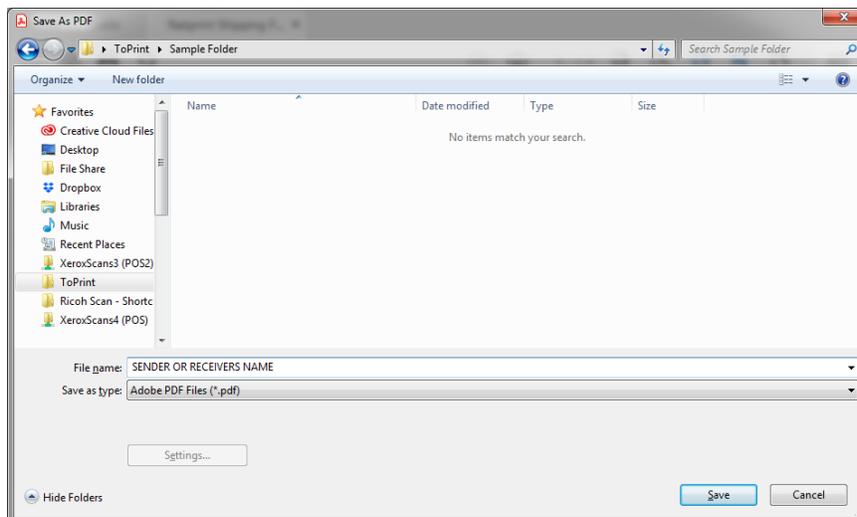


Figure 2 - Saving the file to a folder

Once the file is saved, please send the file to one of the email's listed above, along with any extra information that may be missing.

You can also fill out the file and print it out after completing the form.



DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

WT: \_\_\_\_ LBS SIZE: \_\_\_\_ X \_\_\_\_ X  ENV  PAK  BOX

NAME/COMPANY: \_\_\_\_\_ TEL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

RECEIVER

CITY: \_\_\_\_\_ PROV/STATE: \_\_\_\_\_ PC/ZIP: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

NAME/COMPANY: \_\_\_\_\_ TEL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SENDER

CITY: \_\_\_\_\_ PROV: \_\_\_\_\_ PC: \_\_\_\_\_

EMAIL TRACKING NUMBER TO: \_\_\_\_\_

**By use of this form, CUSTOMER AGREES TO THESE SHIPPING CONDITIONS:**

- This form, together with a cash register receipt, is your verification that the package was shipped by NetPrint&Ship as your agent and on your behalf. You are responsible for all charges including duties, customs assessments, governmental penalties and fines, and our attorney fees and legal costs related to this shipment. It is absolutely essential that you retain these papers until you are certain that the shipment has arrived at its destination safely. No claims can be honored without this form. Non-replaceable items of unusual value cannot be insured.
- In the event of a question about this shipment, do not contact the carrier. Retain all items including carton and packing materials. Do not move or re-ship. All inquiries must be directed within ten (10) days of delivery to consignee. NetPrint&Ship will act as your agent in these matters.
- Purchase of declared value will not guarantee payment of that amount unless proper verification of value is made by customer and packaging meets carrier's minimum guidelines.
- Neither NetPrint&Ship or the carrier will honor a claim for damage if the customer has packed the carton himself and that packing fails to meet minimum packing requirements. Any customer-packed item may be subject to inspection.
- NetPrint&Ship will not be liable:
  - For payment of a claim in the event carrier or insurer denies in full or part.
  - If a carrier fails to properly collect C.O.D. monies.
  - For failure of carrier to effect a timely delivery.
  - For any parcel shipped without adequate value coverage.
  - For any damages whether direct, indirect, incidental, special, or consequential, including, but not limited to, loss of income or profits arising from loss, damage, delay, mis-delivery, or non-delivery of a shipment.
  - For any negotiable items, including CASH.
- Customer agrees that this shipment does not contain any item(s) that is prohibited by any local, provincial, or national law or regulation.
- Customer agrees to reimburse NetPrint&Ship for any address correction fees charged to NetPrintShip by Carrier.

**CUSTOMER HAS READ AND ACCEPTS SHIPPING CONDITIONS.**

(PLEASE INITIAL) \_\_\_\_\_

PUROLATOR	FEDEX	DHL	CANADA POST	SHIPMENT PROTECTION \$	ADD'L DECLARED COVERAGE (COST OF PROTECTION BASED ON COURIER)
<input type="checkbox"/> 9AM <input type="checkbox"/> 10:30AM <input type="checkbox"/> EXPRESS <input type="checkbox"/> GROUND <b>U.S.</b> <input type="checkbox"/> PRIORITY <input type="checkbox"/> GROUND <b>INT'L</b> <input type="checkbox"/> PRIORITY <input type="checkbox"/> PRIORITY	<input type="checkbox"/> PRIORITY <input type="checkbox"/> GROUND <b>U.S.A</b> <input type="checkbox"/> PRIORITY <input type="checkbox"/> GROUND <b>INT'L</b> <input type="checkbox"/> PRIORITY <input type="checkbox"/> ECONOMY	<input type="checkbox"/> 10:30AM <input type="checkbox"/> 12:00PM <input type="checkbox"/> EXPRESS <b>SAME DAY (GTA ONLY)</b> <input type="checkbox"/> DIRECT <input type="checkbox"/> RUSH <input type="checkbox"/> REGULAR	<input type="checkbox"/> XPRESSPOST <input type="checkbox"/> EXPEDITED <b>U.S.A</b> <input type="checkbox"/> XPRESSPOST <input type="checkbox"/> EXPEDITED <b>INT'L</b> <input type="checkbox"/> XPRESSPOST	_____ Shipments are covered up to \$100 by default (Documents cannot be insured) <input type="checkbox"/> ACCEPTED <input type="checkbox"/> DECLINED	_____ <input type="checkbox"/> ACCEPTED <input type="checkbox"/> DECLINED
				<b>PACKED BY:</b> <input type="checkbox"/> EMPLOYEE <input type="checkbox"/> CUSTOMER * * _____ Customer has been advised that packaging may not meet minimum courier requirement for insurance coverage.	<b>DELIVERY CONFIRMATION SIGNATURE (OPTIONAL)</b> Additional Charges May Apply <b>REQUIRED</b> _____ (Please Initial) <b>WAIVED</b> _____ (Please Initial) Otherwise will default to standard policy of carrier.
				<b>SPECIAL SERVICES</b> <input type="checkbox"/> SATURDAY PICKUP <b>ADD'L CHARGES MAY APPLY</b> <input type="checkbox"/> SATURDAY DELIVERY <input type="checkbox"/> SPECIAL HANDLING (TOO LARGE, NO PACKAGING)	

CUSTOMER PRICE: \$ \_\_\_\_\_ EMPLOYEE: (Initial) \_\_\_\_\_  CALLED  EMAILED  ON RECEIPT

